# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

**1. Details of the Institution**

Hindu College of Education, Sonepat

1.1 Name of the Institution

Near Boys Hindu College

1.2 Address Line 1

Sonepat

Address Line 2

Sonepat

City/Town

Haryana

State

131001

Pin Code

principalhindueducation@gmail.com

Institution e-mail address

0130-2246558

Contact Nos.

Dr. Pragya Aggarwal

Name of the Head of the Institution:

0130-2246558

Tel. No. with STD Code:

9050770012

Mobile:

Name of the IQAC Co-ordinator:

Dr. Parveen Sharma

9811433207

Mobile:

iqachindueducation@gmail.com

IQAC e-mail address:

NAAC/MSS-NR/Re-Accreditation/11621/2009-10 dated 06/May/2010

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

EC/58/RAR/025

1.4 **NAAC Executive Committee No. & Date:**

*(For Example EC/32/A&A/143 dated 3-5-2004.*

*This EC no. is available in the right corner- bottom*

*of your institution’s Accreditation Certificate)*

www.hcoesonepat.org

1.5 Website address:

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | A | 90-95% | 2004 | 2009 |
| 2 | 2nd Cycle | A | 3.23 | 2012 | 2017 |
| 3 | 3rd Cycle |  |  |  |  |
| 4 | 4th Cycle |  |  |  |  |

01-02-2004

1.7 Date of Establishment of IQAC : DD/MM/YYYY

2015-16

**1.8 AQAR for the year *(for example 2010-11)***

1.9 Details of the previous year’s AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1. AQAR \_\_\_2012-13 submitted on 17/09/2013\_\_\_\_\_\_\_\_\_\_\_\_ (DD/MM/YYYY)
2. AQAR \_\_\_2013 -14 submitted on 04/04/2015\_\_\_\_\_\_\_\_\_\_\_ (DD/MM/YYYY)
3. AQAR \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (DD/MM/YYYY)
4. AQAR \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

✓

Affiliated College Yes No

✓

Constituent College Yes No

✓

Autonomous college of UGC Yes No

✓

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

✓

Type of Institution Co-education Men Women

✓

Urban Rural Tribal

✓

✓

✓

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

✓

TEI (Edu) Engineering Health Science Management



Others (Specify)

Chaudhary Ranbir Singh University, Jind

1.12 Name of the Affiliating University *(for the Colleges)*

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

-

Autonomy by State/Central Govt. / University

✓

-

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

-

-

-

-

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

-

-

-

UGC-COP Programmes

**2. IQAC Composition and Activities**

2.1 No. of Teachers

4

1

2.2 No. of Administrative/Technical staff

4

2.3 No. of students

2

2.4 No. of Management representatives

2

2.5 No. of Alumni

1

2. 6 No. of any other stakeholder and community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

16

2.9 Total No. of members

3

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

2

8

Non-Teaching Staff Students Alumni Others

1

2

✓

2.12 Has IQAC received any funding from UGC during the year? Yes No

Rs. 1.20 Lakh

If yes, mention the amount

2.13Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

7

-

-

-

7

Total Nos. International National State Institution Level

Issues are taken from curriculum of B.Ed. & M.Ed.

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC of the college has made following decisions and implemented them during the session.

**A. Infrastructure**

The Management approved to extend infrastructural facilities to meet the demand of increased strength of students.

**B. Academic Activities**

Preparing annual teaching plans.

Library Updation

Planning for internal exams, tests and assignments

**C. Extra – Curricular Activities**

Motivating students to participate in various Inter-House and Inter – College competition.

Training students for different types of sports and games competitions.

Value based lectures in morning Assemble.

Scouts & Guide Camp, Youth Red Cross Camps were organised. Students performance was highly appreciated.

**D. Extension Activities**

Organization of Blood Donation Camp on 21/11/2016.

Organization of rallies for AIDS awareness etc. on 01/12/2016.

Tree Plantation on 22/04/2016 (to celebrate Earth Day)

Apart from these, days of national and international importance were celebrated to sensitize about

culture and identity of our country.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year \*

|  |  |
| --- | --- |
| Plan of Action | Achievements |
| See Annexure I (Academic Calendar) |  |

*\* Attach the Academic Calendar of the year as Annexure.*

|  |  |
| --- | --- |
| Preparation for Interface meeting with UGC for status of “College of Potential for Excellence” | The College submitted its application for the status of ‘College of Potential for Excellence’ in February 2015 in the University. Subsequently it crossed various steps and finally the college was selected by expert committee of UGC under scrutinized list of colleges for interface meeting with UGC. |
| Sessions of meetings with Heads of best performing departments | Sessions of meetings with Heads of best performing departments were held by co-ordinator of CPE. The interface meeting with UGC authorities was on 28/01/2016. The members of the team were highly appreciative of the steps taken by the college to ensure sustenance of quality, the team spirit shown with in and across departments and the participatory style of presentation. |
| Status achieved | It was a matter of great pleasure for the management as well as for the college be graced with the status of ‘College of Potential for Excellence’ by UGC for a period of five years i.e. from April 2016 to March 2021. |
| Eco Friendly Practices | Various programmes were organized like mass cleanliness campaign, Human chain for clean city – Clean campus, Inter house competitions to aware pupil-teachers about cleanliness and conservation of our energy resources. |
| Sustenance and enhancement of quality | Sessions, workshops and interaction on topics such as quality sustenance, enhancing the activities of IQAC, Networking with other IQAC, Capacity Building, Time Management have been conducted than the suggestions are being implemented. |

2.15 Whether the AQAR was placed in statutory body Yes No

✓

✓

Management Syndicate Any other body

Provide the details of the action taken

The information is processed to management and information get approved by the Management.

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
| PhD |  |  |  |  |
| PG | 1 | Nil | Nil | Nil |
| UG | 1 | Nil | Nil | Nil |
| PG Diploma |  |  |  |  |
| Advanced Diploma |  |  |  |  |
| Diploma |  |  |  |  |
| Certificate |  |  |  |  |
| Others |  |  |  |  |
| **Total** |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Interdisciplinary |  |  |  |  |
| Innovative |  |  |  |  |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options ✓

(ii) Pattern of programmes:

|  |  |
| --- | --- |
| Pattern | Number of programmes |
| Semester |  |  |  |  |
| Trimester |  |
| Annual | 2 |

✓

✓

✓

✓

1.3 Feedback from stakeholders\* Alumni Parents Employers Students

***(On all aspects)***

✓

Mode of feedback : Online Manual Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The curriculum was restructured in July 2015 by Maharshi Dayanand University, Rohtak with the start of 2 years B.Ed., M.Ed. course from session 2015-16. In 2016, Teacher Education Institute of the State were shifted from Maharshi Dayanand University, Rohtak to Chaudhary Ranbir Singh University Jind reframed the syllabi of B.Ed. and M.Ed. in 2016.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

**Criterion – II**

**2. Teaching, Learning and Evaluation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total | Asst. Professors | Associate Professors | Professors | Others |
| 7 | 1 | 6 |  |  |

2.1 Total No. of permanent faculty

7

2.2 No. of permanent faculty with Ph.D.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
| R | V | R | V | R | V | R | V | R | V |
| - | 3 | - | - | - | - | - | - | - | 3 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

1

2.4 No. of Guest and Visiting faculty and Temporary faculty

4

-

2.5 Faculty participation in conferences and symposia:

|  |  |  |  |
| --- | --- | --- | --- |
| No. of Faculty | International level | National level | State level |
| Attended Seminars/ Workshops | 4 | 10 | 12 |
| Presented papers | 2 | 8 | 5 |
| Resource Persons | 0 | 3 | 4 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Various initiatives are being taken by staff and students in the effective implementation of teaching and learning. Following innovative practices were adopted:

* Case Studies.
* Demonstration Lessons by Faculty Members.
* Simulations.
* Display of movies and video clippings and discussions on them.
* Book Reviews.
* Article Reviews
* Visit to Book – Fair.

219

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination/ Evaluation Reforms:

* Evaluation of students is based on both – internal as well as external exam with an allotment of 20% and 80% respectively.
* Students are assessed on the basis of their performance in different academic as well as non-academic activities like tests, quiz, assignment, institutional level seminars, projects, short-drama etc.
* Computer knowledge and competency is assessed on the basis of external examination.
* Attendance of students is strictly monitored and defaulters are fined as per university norms.

2.9 No. of faculty members involved in curriculum

6

0

-

restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

85

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Title of the Programme | Total no. of students appeared | Division | | | | |
| Distinction % | I % | II % | III % | Pass % |
| M.Ed. | 32 | - | 31 | 1 | - |  |
| B.Ed. | 199 | 25 | 140 | 5 | - |  |
|  |  |  |  |  |  |  |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC of the college works as a steering for its smooth functioning. It undertakes following measures to monitor the teaching and learning processes.

* Annual Academic calendar is prepared in advance which delineates curricular, extra –curricular, evaluative and other activities to be undertaken during whole session.
* It facilitates support for self development programmes of students as well as of faculty members by encouraging them to participate in FDPs organized in the college and in other institutions.
* Practice Teaching programme is evaluated & strengthened on the basis of feedback obtained through Principals and staff of Practicing schools.

2.13 Initiatives undertaken towards faculty development

|  |  |
| --- | --- |
| *Faculty / Staff Development Programmes* | *Number of faculty benefitted* |
| Refresher courses | - |
| UGC – Faculty Improvement Programme | 1 |
| HRD programmes | - |
| Orientation programmes | 1 |
| Faculty exchange programme | 2 |
| Staff training conducted by the university | 1 |
| Staff training conducted by other institutions | 1 |
| Summer / Winter schools, Workshops, etc. | - |
| Others | - |

2.14 Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of Permanent  Employees | Number of Vacant  Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
| Administrative Staff | 3 | 2 | 0 | 0 |
| Technical Staff | 0 | 0 | 0 | 0 |

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

By the initiative of IQAC, Research committee has been formed which has the responsibility of looking after the equal opportunity provided to the faculty to take up research work.

* Out station research scholars are given membership to create research environment in the college.
* Post graduate students are introduced to software analysis by tech researchers to develop technically competent group of researchers.
* Eminent speaker from other TEIs are invited for motivational talk.
* To improve skills in writing, interviewing and reviewing research papers, extension lectures are conducted by eminent professors of Universities.

**Extension Activities:**

The aim of this practice is to promote extension service to the local community and neighboring area. Some of such activities are:

* Awareness rally: Awareness rallies are organized on the issues like Cleanliness, Voters’ Rights, Women Education etc.
* Cleanliness Drive is being organized in the college as a part of Swach Bharat Abhiyan.

3.2Details regarding major projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.3 Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.4 Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journals | 5 | 8 | 3 |
| Non-Peer Review Journals | 0 | 10 | 4 |
| e-Journals | 2 | 5 | 0 |
| Conference proceedings | 0 | 0 | 0 |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the Project | Duration  Year | Name of the  funding Agency | Total grant  Sanctioned | Received |
| Major projects |  |  |  |  |
| Minor Projects |  |  |  |  |
| Interdisciplinary Projects |  |  |  |  |
| Industry sponsored |  |  |  |  |
| Projects sponsored by the University/ College |  |  |  |  |
| Students research projects  *(other than compulsory by the University)* |  |  |  |  |
| Any other(Specify) |  |  |  |  |
| Total |  |  |  |  |

2

4

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

0

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

✓

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

* Library consultation facilities is made available to outside students involved in research work. Consultation fee is charged for that.
* Students willing to get casual admission in the college are provided this facility by charging casual fee.

These types of facilities add to revenue every year.

3.11 No. of conferences organized by the Institution

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Level | International | National | State | University | College |
| Number |  |  |  |  | 2 |
| Sponsoring agencies |  |  |  |  | Management |

3.12 No. of faculty served as experts, chairpersons or resource persons

8

1

1

-

3.13 No. of collaborations International National Any other

-

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

1.5 Lakhs

From Funding agency From Management of University/College

1.5 Lakhs

Total

|  |  |  |
| --- | --- | --- |
| Type of Patent |  | Number |
| National | Applied | - |
| Granted | - |
| International | Applied | - |
| Granted | - |
| Commercialised | Applied | - |
| Granted | - |

3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | Dist | College |
| - | - | - | - | - | - | - |

of the institute in the year

3.18 No. of faculty from the Institution

4

who are Ph. D. Guides

and students registered under them

16

4

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

-

-

JRF SRF Project Fellows Any other

-

-

3.21 No. of students Participated in NSS events:

-

-

University level State level

-

-

National level International level

3.22 No. of students participated in NCC events:

-

-

University level State level

-

-

National level International level

3.23 No. of Awards won in NSS:

-

-

University level State level

-

-

National level International level

3.24 No. of Awards won in NCC:

-

-

University level State level

-

-

National level International level

3.25 No. of Extension activities organized

2

1

University forum College forum

2

-

-

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Efforts are made to realize institutional social responsibility (ISR) inspired by the ideals of the vision and mission of the institution by sensitizing students and faculty on ISR and outreach programmes and their impact. The college ensures the transmission of values, attitudes and beliefs that become responsible citizens through transaction of core components in an effective way. Certain outreach programmes are conducted throughout the year towards ISR.

* The college Women Cell conducted ‘Tree Plantation’, ‘Ban on Polythene’, ‘Clean Campus-Green Campus’ programmes to sensitize students and public.
* Social Department initiated Intervention Programmes in rural areas specifically in Mahra, Revli villages etc. by organizing Health Checkup programme in co-ordination with local health officials like C.M.O. District Health Officer etc.

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities: N.A.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of Fund | Total |
| Campus area |  |  |  |  |
| Class rooms |  |  |  |  |
| Laboratories |  |  |  |  |
| Seminar Halls |  |  |  |  |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. |  |  |  |  |
| Value of the equipment purchased during the year (Rs. in Lakhs) |  |  |  |  |
| Others |  |  |  |  |

4.2 Computerization of administration and library

The library and administrative office is fully equipped with all latest technological devices and library is fully computerized.

4.3 Library services:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Existing | | Newly added | | Total | |
| No. | Value | No. | Value | No. | Value |
| Text Books | 12132 |  | 101 |  | 12233 |  |
| Reference Books | 7789 |  | 04 |  | 7793 |  |
| e-Books | 0 |  | 0 |  | 0 |  |
| Journals | 21 |  | 0 |  | 21 |  |
| e-Journals | 03 |  | 0 |  | 03 |  |
| Digital Database | 01 |  | 0 |  | 01 |  |
| CD & Video | 100 |  | 0 |  | 100 |  |
| Others (specify) Dissertation | 100 |  | 0 |  | 100 |  |

4.4 Technology up gradation (overall)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
| Existing | 38 | 30 | Wifi | Nil | - | 3 | - | - |
| Added | 00 | - | - | - | - | - | - | - |
| Total | 38 | - | - | - | - | - | - | - |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

upgradation (Networking, e-Governance etc.)

* Internet leased line upgradation in progress.
* Internet access to staff and students in librarian and conference room.
* Networking upgradation is in process for Research Lab and ICT resource centre.

4.6 Amount spent on maintenance in lakhs :

Nil

i) ICT

40340/-

ii) Campus Infrastructure and facilities

Nil

iii) Equipments

107968/-

iv) Others

149308/-

**Total :**

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Direct involvement of student’s community in quality enhancement and sustenance practices is being ensured by creation of students’ council. It comprises of 20 members whose responsibilities include liaising between IQAC and their peers, giving ideas and suggestions to enhance the quality of education and to encourage their participation in meetings/sessions. They are expected to play a significant role in quality enhancement of the college.

5.2 Efforts made by the institution for tracking the progression

The Institution has a Grievance & Redressal Cell to register the demands of the students. The Incharge of the Cell extends the help to students if they have any Grievance. Which helps in the smooth functioning of the institution.

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph. D. | Others |
| 169 | 35 |  |  |

5.3 (a) Total Number of students

30

(b) No. of students outside the state

Nil

(c) No. of international students

|  |  |
| --- | --- |
| No | % |
|  |  |

|  |  |
| --- | --- |
| No | % |
|  |  |

Men Women

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Last Year | | | | | | This Year | | | | | |
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 103 | 34 | 0 | 64 | 3 | 204 | 107 | 39 | 0 | 52 | 1 | 199 |

Demand ratio       Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

* Proper co-ordination with the other institutions is maintained which further helps the students in providing placements.
* Students are given information about employment opportunities through different newspaper displayed on the notice board.
* Senior faculty members give training for appearing in competitive exam and interviews.
* Awareness of employment opportunities is created through Employment News.
* Advertisement of different newspaper is displayed regularly on the notice-board.
* Library is enrich enough with books on competitive examination and other examination.

205

No. of students beneficiaries

5.5 No. of students qualified in these examinations

7

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The career Guidance and Counselling Cell extend counselling assistance to students with psychological, academic and social concerns. The cell also conducts workshops for staff and students on counselling and life skills. It provides comprehensive services in the area of training, subject options regarding teaching career point of view, internship and placement.

205

No. of students benefitted

5.7 Details of campus placement

|  |  |  |  |
| --- | --- | --- | --- |
| ***On campus*** | | | ***Off Campus*** |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 2 | 08 | 02 | 80% |

5.8 Details of gender sensitization programmes

The college has Women Cell which organizes various gender sensitization programmes. Institutional level seminars, workshops, competitions like Collage Making, Debate, Declamation were organized by collage women cell. Along with it, in academic curricular ‘gender, school and society’ subject is being taught to create awareness among pupil-teachers regarding these issues.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

-

-

4

State/ University level National level International level

No. of students participated in cultural events

-

-

20

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Nil

Nil

2

Sports : State/ University level National level International level

Nil

Nil

5

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

|  |  |  |
| --- | --- | --- |
|  | Number of  Students | Amount |
| Financial support from institution |  |  |
| Financial support from government |  |  |
| Financial support from other sources |  |  |
| Number of students who received International/ National recognitions/ Scholarship | 07 | 23,450/- |

5.11 Student organised / initiatives

0

0

0

Fairs : State/ University level National level International level

0

0

2

Exhibition: State/ University level National level International level

10

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_\_\_\_\_\_\_\_\_NIL\_\_\_\_\_\_\_\_\_\_

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

VISION: To be a pioneer in creating leaders, creativity and cultural environment to address evolving global needs.

MISION: The creation and dissemination of knowledge. As a world leading center of academic excellence, the Hindu College aims to provide state of the art infrastructure along with updated educational programmes in an intellectually challenging environment.

6.2 Does the Institution has a management Information System

The institution ensures a system of participative management system in which decisions are made in a systematized manner. The suggestions given by the IQAC, the governing body, the Managing Committee and the Purchase Committee are implemented under the leadership and guidance of the Principal.

The Conveners of different committees ensure the smooth functioning of different activities by having collaboration with each other. Matters related to academics and administration are discussed and decided in staff meetings which are held regularly organized. Interactions with different stakeholders are regularly organized. Feedback received from these stakeholders is reviewed and revisions are made as per changing needs.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is developed by the affiliating University/Deptt. of education which is approved by Board of Studies followed by Academic Council. Relevant amendments are made as per feedback from different stakeholders by the University.

6.3.2 Teaching and Learning

A mid review is conducted by the staff council and student council regarding transaction of course curriculum. Innovative techniques & devices are being used by faculty members to enhance quality of teaching and learning. Training sessions for the faculty were conducted to enhance their teaching skills.

6.3.3 Examination and Evaluation

The college has several mechanism in place to ensure that all stakeholders are aware of the evaluation processes. The evaluation process consists of mid-term interval as well as term–end external examination.

Weightage is given to assignments and attendance even.

6.3.4 Research and Development

Research in the collage has been given a strong input since the last reaccreditation cycle. Interdisciplinary Research in the collage has got impetus. Post – graduate research has been encouraged with the introduction of dissertation work. Undergraduate pupil-teachers are encouraged to undertake projects, seminars etc to develop research aptitude.

Power Point Presentations give by PG and UG scholars on projects/ dissertation work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

We have Well equipped library were students can enrich their knowledge.

6.3.6 Human Resource Management

Human Resource Management is the responsibility of the Managing Committee. The Management makes appointments by following prescribed procedures for different posts.

Orientation and training programmes are periodically organized for new recruits to enhance their competency.

6.3.7 Faculty and Staff recruitment

NCTE, DGHE and UGC norms are followed in recruitment of the staff.

6.3.8 Industry Interaction / Collaboration

The college has collaboration with various schools of the locality. Information regarding vacancies in different school is displayed on the notice board.

6.3.9 Admission of Students

Admission policy is totally under the control of State Government. The University which is given the responsibility of admission is bound to follow it.

|  |  |
| --- | --- |
| Teaching | * Loan facility. * Flexibility in timings for medical reasons. * Maternity leave, Study leave, Lien etc. * Advance to meet emergency expenses. |
| Non teaching | * Wheat Loan. * Uniform for supportive staff. * Festival Advance. * Fee concessions for children of administrative and supportive staff. |
| Students | * Flexibility in timings. * Flexibility in time-table. * Medical facility is made available to students (if need be) * Orientation programmes for 1st Year students on academics student discipline and students support services are organized. |

6.4 Welfare schemes for

6.5 Total corpus fund generated

✓

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Audit Type | External | | Internal | |
| Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Rohtak University | Yes | Management |
| Administrative | Yes | Rohtak University | Yes | Management |

6.8 Does the University/ Autonomous College declares results within 30 days?

✓

For UG Programmes Yes No

✓

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Alumni of the College contribute significantly in the development of the college. They send their feedback, they are invited on various occasions.

6.12 Activities and support from the Parent – Teacher Association

Parents are invited to give their suggestions for the improvement in quality of teacher education. These suggestions are pup up in IQAC meetings and necessary action plan is prepared accordingly.

6.13 Development programmes for support staff

Institution makes every effort to enhance competency of supportive staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Healthy ecological practices are being followed for water and energy conservation. Energy efficient lighting LED lights and energy efficient PL lamps which consumes less power are used in the college. Solar powered hot water system used in the hostel. RO plants are there to supply potable water for the whole college. Different types of inter-house competitions are organized to sensitize. Students towards clean and green environment. Once in a month ‘clean campus-green campus’ campaign is organized.

**Criterion – VII**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

* At UG and PG level, projects/internships are undertaken.
* Skill – Development programmes are organized to promote desirable skills.
* Auditing of courses proves helpful to provide opportunity to students to study subject of their interest.
* Training in soft skills increases self-confidence, builds leadership qualities and skills for holistic development.
* Provisions for coaching of NET, CTET etc.
* Lectures by Experts and personel are arranged.
* Students are trained by participating in panel discussions on the various topic like educational and social issues.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

* Computer accessibility has been enhanced to faculty and students of M.Ed.
* All Staff members have published their research articles in peer-reviewed International and National Journals.
* College Journal ‘Shikshan Anveshika’ has upgraded to e-journal.
* Students of M.Ed. & B.Ed. are encouraged to participate in University Youth Festival and Inter-College competitions organized by other HEIs.
* Students of M.Ed. are encouraged to publish their articles in college journal.
* They are also encouraged to participate and present papers in seminars and workshops arranged by University teaching department and other colleges of education.
* Days of National and International importance were celebrated throughout the session to sensitize pupil teachers about Indian Culture and Traditions.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Annexure i & Annexure ii attached

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Rallies are taken out in the community to make people aware for clean environment.

Students are encourage to make and display the posters on social issues.

7.5 Whether environmental audit was conducted? Yes No

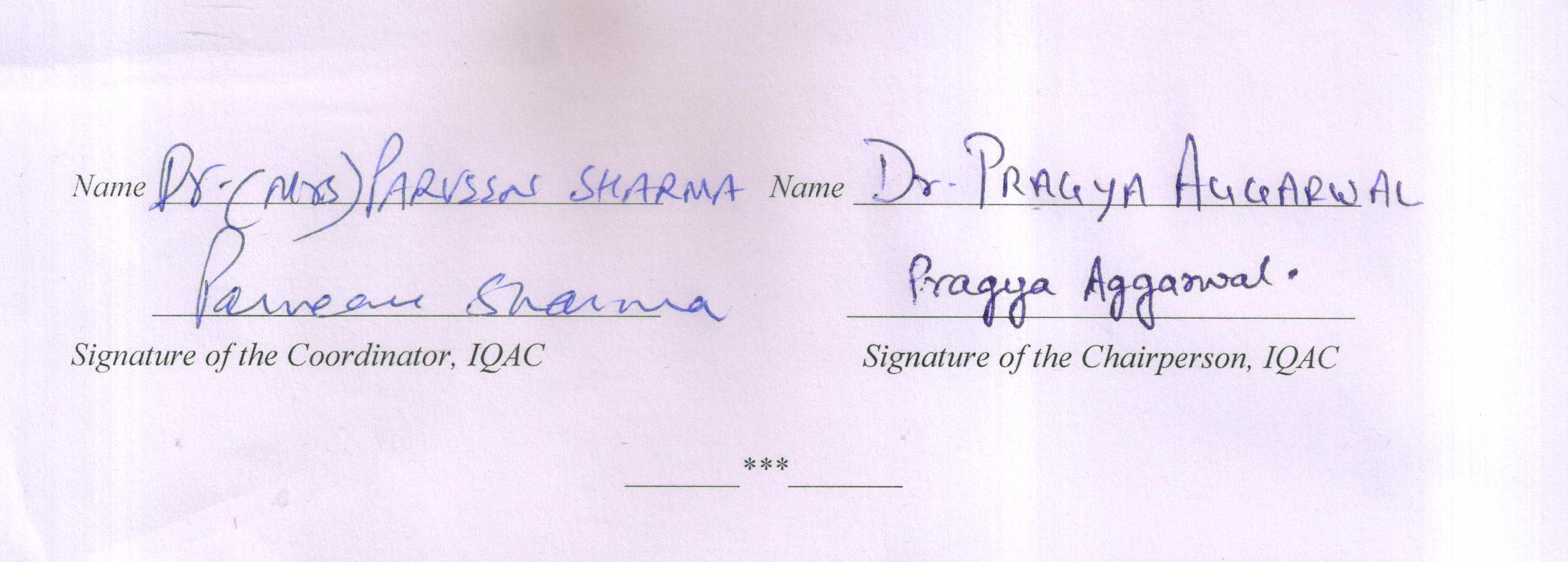
✓

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Institution has been given the status of “College of Potential for Excellence” by UGC in April 2016. It has been allocated Rs. 1.20 Lakh for development purposes.

8. **Plans of institution for next year**

* Feedback from Practice – Teaching Schools.
* Feedback from different Stake – Holders.
* Upgradation of Laboratories.
* Library Automation.
* Individual Computers with printers on each table of the office.
* Programmes on Gender – issues and environmental issues.
* Linkages with IGNOU & NSOU.
* Establishment of Research Development and promotion Cell.
* Setting up of Psychology consultancy Centre.
* Upgradation of APJ Abdul Kalam Seminar Hall.
* Fully Wifi Campus.
* Upgradation of Computer Lab & Language Lab.



**Annexure I**

**Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

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