



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	
	HINDU COLLEGE OF EDUCATION SONEPAT
• Name of the Head of the institution	DR. RAJBALA
• Designation	OFFICIATING PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01302246558
• Mobile no	9034197844
• Registered e-mail	principalhindueducation@gmail.com
• Alternate e-mail	principalhindueducation@gmail.com
• Address	HINDU COLLEGE OF EDUCATION
• City/Town	SONEPAT
• State/UT	HARYANA
• Pin Code	131001
<b>2.Institutional status</b>	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Urban

• Financial Status	<b>Grants-in aid</b>				
• Name of the Affiliating University	<b>DCRUST</b>				
• Name of the IQAC Coordinator	<b>DR. SONIA ANAND</b>				
• Phone No.	<b>01302246558</b>				
• Alternate phone No.	<b>9968103495</b>				
• Mobile	<b>8295183956</b>				
• IQAC e-mail address	<b>iqachindueducation@gmail.com</b>				
• Alternate Email address	<b>principalhindueducation@gmail.com</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://hcoesonepat.org/hcoe/agar/">http://hcoesonepat.org/hcoe/agar/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://hcoesonepat.org/hcoe/">https://hcoesonepat.org/hcoe/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 2</b>	<b>A</b>	<b>3.23</b>	<b>2012</b>	<b>10/03/2012</b>	<b>09/03/2017</b>
<b>Cycle 1</b>	<b>A</b>	<b>85-95%</b>	<b>2004</b>	<b>08/01/2004</b>	<b>07/01/2009</b>
<b>6.Date of Establishment of IQAC</b>			<b>01/02/2004</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>NIL</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>Online classes - All the faculty members took online classes through google meet. .As per Govt. order. OER - Powerpoint and other reference material was made available on college website for students reference. Online Examination was also conducted by affiliating body. Our college was also one centre for online exams. Extra curricular Activities - Students participated in online competition.</p>	
<p>Use of LED bulbs, Encouragement of pooling system of transport, Use of Compost pit.</p>	
<p>Mentoring of the students, Feedback from stakeholders to be analysed and necessary action to be taken, Organization of enrichment programmes and co curricular activities.</p>	
<p>Launch of college e-Magazine - SHIKSHAK PRATIBIMB</p>	
<p>Promoting Multidisciplinary approach, focussing on skill building etc.</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
Dealing with COVID 19	Online classes - All the faculty members took online classes through google meet. .As per Govt. order. OER - Powerpoint and other reference material was made available on college website for students reference. Online Examination was also conducted by affiliating body. Our college was also one centre for online exams. Extra curricular Activities - Students participated in online competition.
Eco friendly practice	Use of LED bulbs, Encouragement of pooling system of transport, Use of Compost pit.
Enhancement of Quality	Mentoring of the students, Feedback from stakeholders to be analysed and necessary action to be taken, Organization of enrichment programmes and co curricular activities.
Providing platform for students expressions and achievements	Launch of college e-Magazine - SHIKSHAK PRATIBIMB
Implementation of NEP 2020	Promoting Multidisciplinary approach, focussing on skill building etc.
Recruitment of Faculty	Due to lack of Board of Management, the process of recruitment was not completed

<b>13. Whether the AQAR was placed before statutory body?</b>	No
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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021- 2022	Nil

**15. Multidisciplinary / interdisciplinary**

In order to develop the all-round capabilities of the students - intellectual, aesthetic, social, physical, emotional and moral in an integrated manner, the college is adopting multidisciplinary approach in curriculum as per the National Educational Policy 2020. The multidisciplinary approach focuses on holistic development of the students along with development of critical thinking and analytical thinking skills rather than rote learning. Keeping abreast with the vision of the NEP2020, it will help to develop an aptitude for research in the prospective teachers and bear clarity in thoughts and actions. As per the need, we take help from our sister institutions namely Hindu Girls College and Hindu College Sonepat in the field of research, enrichment and outreach programmes etc. we are trying to focus on professional training of teachers that incorporate multidisciplinary method.

**16. Academic bank of credits (ABC):**

Regarding the implementation of Academic Bank of Credits, the institution has to wait for the DCRUST, (the affiliating university) to give a green signal. The pedagogical approach of the institution is student centric. We adopt pedagogical approaches like constructivist, inquiry-based, reflective, collaborative in teaching-learning process. Formative and summative assessments are used to evaluate the learning outcome of students. The University has introduced credit based system for all the students admitted in the Bachelor of Education Degree courses from the Academic Year 2017-18 and Master of Education Degree courses from the Academic Year 2018-19. The prominent features of the credit based system is the continuous evaluation of a student's performance, and to give flexibility to the student to assess progress at an optimum pace. A student's performance is measured by the number of credits that he/she has completed satisfactorily. A minimum grade point average is required to be maintained for satisfactory progress. Each subject (component) has a certain number of credits which reflect its weightage and is normally decided on the basis of effective contacts

hours. It is mentioned in the scheme of studies and examinations.

### **17.Skill development:**

Hindu College of Education is a reputed teacher training institute where maximum efforts are put in order to develop competent teachers equipped with skills of teaching. For the same, the pupil teachers are taught how to prepare and deliver lesson-plans with innovative teaching learning methods. Initially, model lesson by experts and demonstration lessons by faculty members are delivered to acquaint pupil- teachers with the teaching skills. Later, through micro-teaching, the pupil teachers practice and master these teaching skills which are then integrated into mega lessons. The internship offered for four weeks to first year B. Ed students helps them observe the process of classroom instructions, teachers' teaching style, morning assembly, parent teacher meeting and overall working of the school in a much better way. The sixteen weeks internship in the second year of B.Ed program helps them execute the pedagogical knowledge and skills developed during the course of study. The practical aspect of our syllabus includes practical subjects which help to develop their creative skills, critical thinking skills, reflective skills and sound knowledge of ICT in education. The provision of smart -boards in the classrooms further makes the prospective teachers equipped with necessary skills to handle and operate technology.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Hindu College of Education promotes the use of Hindi language by allowing students to write exams in Hindi medium. The question paper is also set in both English as well as in Hindi. The classroom teaching is also imparted in Hindi as well. Regarding the adoption of Indian languages, the college offers two Indian languages- Hindi, and Sanskrit as pedagogy subjects in B.Ed..Indian Knowledge System is a part of our core curriculum in both B.Ed as well as at M.Ed. level. The knowledge about Indian Schools of Philosophy-Sankhya & Vedanta and Buddhism, Jainism etc is imparted to the students to develop insight and enhance understanding of Indian culture. The Indian Knowledge System Preservation and promoting of languages is one of the target of the College in future. Our Collge enhance the students knowledge about diffrent culture through various organizations of trips i.e. (Suraj kund mela , trade fair ) and celebrations like Hindi Divas, Shahidi Divas etc.

### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The College also makes an effort to focus on outcome based

education. Course Outcomes as well as Learning Outcomes are also defined by university and are clearly mentioned in the syllabus of particular subject. The Programme Specific Outcomes are closely related to the content of the syllabus. Learning outcomes based Lesson plan is prepared by all faculty members in the beginning of session. All these outcomes are explained to students in the classrooms directly or indirectly. The students are encouraged and guided to participate in co-curricular and extra-curricular activities in order to achieve these outcomes. We plan and conduct all activities in light of the programme outcomes and course outcomes. and to acquire positive attitude and other qualities which will lead students to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcomes. To assess the knowledge and skill class test is conducted regularly.

#### **20.Distance education/online education:**

During Covid 19, Education is the one of the sector that was transferred to online mode. The challenges to assess online learning was overcome by the consistent efforts of the faculty member under the able guidance of the Principal. Various platforms such as Google Classroom, Zoom, Google Meet, Whatsapp etc. were used for carrying out teaching learning process smoothly especially during the pandemic lockdown. Faculty members as well as the students are motivated to upgrade themselves by enrolling in courses offered through various online platforms like SWAYAM. The faculty of the college has developed some OER's available on the website of the college for the students, they are also encouraged to utilize OER's available on the internet..

### **Extended Profile**

#### **1.Programme**

1.1 3

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

#### **2.Student**

2.1 229

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 15 / 85%

Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 253

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 13

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 14

Number of sanctioned posts during the year



<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>3</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>229</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>15 / 85%</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>253</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>13</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	14
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	12+2
Total number of Classrooms and Seminar halls	
4.2	14552253
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	35
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Hindu College of Education came into existence in July 1968 and is being run by the Sonipat Hindu Educational and Charitable Society, Sonapat. It is one of the oldest educational societies in the northern India, working since 1914. Our institute is affiliated to Deenbandhu Chhotu Ram University of Science and Technology (DCRUST) and recognized by National Council for Teacher Education (NCTE). The institution follows the syllabus as provided by the affiliating university for B.Ed. and M.Ed.& Board of School Education Bhiwani for D.El.Ed and prepares its own curriculum. The institution strives for effective implementation of the curriculum for imparting quality education. The Academic Calendar of the institution is developed in accordance to the one provided by DCRUST. The faculty members adopt innovative teaching-learning methods for the transaction of the curriculum. The faculty prepares lesson-plan including course outcomes, course objectives, content topics, reference books etc. and displays in the class-room notice-board. Effective curriculum transaction is monitored

by the head of the institute through regular meetings.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Hindu College of Education follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares an institute-level calendar for all its courses. The academic calendar comprises guest lectures, workshops, and other co-curricular and extra-curricular activities. The students are made aware about the process of continuous internal evaluation during the Orientation Program held in the beginning of each academic session.

The academic calendars help faculty members to plan their respective course delivery, research work, academic as well as the co-curricular activities. Syllabus coverage for each subject is decided well in advance and faculty members adhere to it.

Internal Assessments is carried out through class tests, assignments, quizzes, and presentations by the students. There is a well-defined process for the conduct of internal evaluation as per the criteria provided by the university. The internal test schedule is prepared by the examination committee which looks after the smooth conduct of the same during the session.

The Principal, through the academic committee meetings, frequently reviews the progress and provides suitable suggestions.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum**

**B. Any 3 of the above**

**development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The issues relevant to professional ethics, gender, human values, environment and sustainability are integrated well into the course curriculum.

**Gender:**We aim at delivering Gender sensitization to the community. The curricular initiatives are undertaken for the same purpose. There is a core paper on Gender Education for the students of B.Ed which enables them to understand the role of gender equity. The academic efforts in the direction of gender parity are supplemented by co-curricular activities of the Gender Cell that regularly hold discussions, talks, seminars, film screenings in the college. As per the UGC guidelines Internal Complaint Cell has been constituted for redressal of complaints about sexual harassment. The Internal Complaint Cell is involved in prevention, prohibition and redressal of the complaints regarding sexual harassment of women employee and students and conducted awareness campaign. No Complaint has come to our notice during last year.

**Environment and Sustainability :**The College creates awareness towards environment and promotes sustainability through various activities in the campus:

Ø Poster Competition, Essay Competition on Ozone Day, International Forest day Celebrations etc.

Ø Plastic Eradication, Water Analysis, Paper Bag Making etc.

Ø Tree Plantation

**Human Values and Professional Ethics**

Beside the syllabus which includes Value education in M.Ed Course, the college organized programmes to inculcate human values in both students and staff members such as:

Ø Blood Donation Camp (organized by the Society).

Ø Health and Hygiene awareness program

Ø National festivals like Independence Day and Republic Day

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

482

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="https://docs.google.com/forms/d/1bM_ADBeeKHkdGgMGk3qfFzVNYE_eTJ5A7XV81JOLzvY/edit?ts=637de1aa#responses">https://docs.google.com/forms/d/1bM_ADBeeKHkdGgMGk3qfFzVNYE_eTJ5A7XV81JOLzvY/edit?ts=637de1aa#responses</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://docs.google.com/forms/d/1bM_ADBeeKHkdGgMGk3qfFzVNYE_eTJ5A7XV81JOLzvY/edit?ts=637de1aa#responses">https://docs.google.com/forms/d/1bM_ADBeeKHkdGgMGk3qfFzVNYE_eTJ5A7XV81JOLzvY/edit?ts=637de1aa#responses</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**237**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**86**



File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Hindu College of Education assesses the learning levels of the students and organizes special programmes for advanced learners and slow learners. The college applies monitoring and mentoring to keep track of slow learners' progress. Along with teachers, some advanced learners are encouraged to mentor weak students and help them with explanations and notes. Remedial classes and counseling sessions are held and additional teaching is taken up if required. Advanced learners and slow learners are identified as per their responses in the classroom as well as the performance in the classtest and internal examinations. Following activities are done by teachers for slow learners:

- Individual counseling
- Remedial Coaching
- Extra notes
- Group discussion session
- Encouragement in Sports, and non-academic activities
- Extra library books
- Bilingual explanation and discussions are imparted to the slow learners after the class hours for better understanding.

Advance learners:

- Advance notes
- Seminar sessions
- Participative learning sessions outside the institution i.e. participation in seminar, workshop other extra-curricular activities
- Group discussion sessions
- Participation by the students in the in-house competitions such as Debate, Group Discussion, Problem Solving - Decision Making Exercises and Quiz Programmes
- Talented students are motivated to participate in extra-curricular activities, exhibitions and cultural

competitions.

- Students, who secured Ranks in the University Examination, are honoured with Medals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
482	13

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college conducts innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning. We implement student-centric methods of enhancing the lifelong learning skills of students. Faculty members make efforts in making the learning activity more interactive.

1. **Experiential Learning:** The institution imparts the following experiential learning practices to enhance creativity and cognitive levels of the students -

- Internship -Students get hands on training while working in the schools
- Real teaching
- Educational trip
- Performing in Art and craft work, music and drama,
- Doing project work
- Doing community work

2. **Participatory Learning:**

- Cultural program - These organized throughout the year for the students to provide them a platform to express their creativity.
- Regular Quizzes- Quizzes are organized for student participation.
- Seminar Presentation - Students develop skills while presenting papers in seminars.
- Intercollegiate competition

### 3. Problem-solving methods:

- Discussion on problem to find solution
- Regular assignments based on problem
- Dissertations
- Regular Quizzes
- Case studies discussion
- Debates within the department event

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies. In our college every class equipped with smartboard, where student teachers can master its use. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used :

1 Desktop and Laptops- Arranged in Computer Lab.

3. Printers- They are installed at Labs and all prominent places.

4. Photocopier machines - Multifunction printers are available at all prominent places in the institute.

5. Scanners- Multifunction printers are available at all prominent places.

6. Seminar Rooms- Seminar hall are equipped with all digital facilities.

7. Smart Board- Smart boards are installed in the campus.

8. Auditorium- It is digitally equipped with mike, projector, cameras and Smart board.

9. Seminar and Conference room are digitally equipped where guest lectures, expert talks are regularly organized for students.

10. Online competitions- Participated and organised in various online competitions.

11. Online classes through Google Meet were taken by every faculty.

12. WhatsApp is used as platform to communicate, make announcements, and share information.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

08

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
2	
<b>File Description</b>	<b>Documents</b>
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
5	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Hindu College of Education is affiliated to DCRUST University; hence the examination scheme is followed as per the guidelines of the University for B.Ed. and M.Ed. and Board for D.El.Ed. Internal Assessment (sessional work) is evaluated by the teachers of the various subjects based on the work done during semester on the basis of the following weightage:

For Theory subjects:

i) Minor Test 25% weightage of internal marks

ii) One Task and assignment 50% weightage of internal marks

iii) Attendance 25 % weightage of internal marks

upto 75% No Marks

75 - 80% 1 Marks

80 - 85% 2Marks

85 - 90 % 3 Marks

90% - 95% 4 Marks

Above 95% 5 Marks

Minor tests are compulsory, if a student does not take a minor test, he/she is awarded zero marks in that test. Marks are uploaded on the examination portal before a date fixed by the University. The examination branch converts the marks in to equivalent grades as per the grading procedure.

Practical Examination:

Examination in Practical and viva-voce is conducted jointly by the external examiners appointed by the University and internal examiners.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Examination Convenor has the full responsibility for conducting the minor tests, coordinating the work of evaluation with other faculty members involved in the course and awarding of grades. In case of perceptible deviation in the awards given by different teachers of the same course, the course co-ordinator (appointed by Principal) moderates the awards by calling meeting of the teachers associated. However, where a single teacher is associated with the course, moderation of awards will be done in consultation with the Principal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Vision and Mission statements are displayed on the college website as well as in college campus. In the beginning of every academic year the programme outcomes are verbally communicated to the students by teachers and during the Principal's address. Course Outcomes are defined by university and are clearly mentioned in the syllabus of particular subject. The Programme Specific Outcomes are closely related to the content of the syllabus. They are syllabus oriented and vary as per the subject. Learning Outcomes based lesson plan are prepared by all the faculty members. All these outcomes are explained to students in the classrooms directly or indirectly. The students are encouraged and guided to participate in co-curricular and extra-curricular activities in order to achieve these outcomes. We plan and conduct all activities in light of the programme outcomes and course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

There are certain ways to assess whether the programme outcomes have been achieved or not. The performance of students in university examinations and in different internal examinations is a parameter of outcome assessment. For the assessment of students, summative and formative approaches are followed to get intended learning outcomes. Formative assessment is done in order to adopt corrective measures. The teaching-learning and assessment processes are reviewed by the IQAC through academic and Administrative Audit. Records of academic results and other achievements are maintained. They are submitted to the IQAC at the end of academic year. The feedback obtained from students on the teaching-learning process help to understand the expected learning outcomes. Secondly, the students' overall performance in co-curricular and extra-curricular activities as well as his behaviour on and off the campus help to judge the programme or course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

218



File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://drive.google.com/file/d/1GW2qob8pM7BMKtDEta0ao\\_ThcwEbKwA0/view?usp=sharing](https://drive.google.com/file/d/1GW2qob8pM7BMKtDEta0ao_ThcwEbKwA0/view?usp=sharing)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**NIL**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

**NIL**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Hindu College of Education has an ecosystem which nurtures creativity and innovation among the prospective student teachers. Students of M.Ed undertake case studies, project work and research work which are submitted as a part of their assessment. Various events are organised in the campus for the same. Exhibition is held every year in which the students display the teaching aids prepared by them. The institute hosts annual Inter College Competition which provides a platform for students from various other colleges across the state to showcase their talent and innovations. Senior teacher educators from the institution has been invited as mentor for State Curriculum Framework (School Education and Teacher Education) for knowledge creation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

NIL

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Two of our students - Garima Vasundhara and Pooja Kaushik have cleared NCC in 2020 (Senior Under Officer) and have passed all the three A , B and C' certificate with 'Alpha' grading. Both of them are continuously serving in NCC as a Volunteer. They attended "CM - Guard of Honor" and got selected for the "Governor - Guard of Honor" on behalf of 12 Har NCC Battalion, Sonipat.

Four students of our college - Chandan, Saroj, Taniya and Rohit along with Dr. Itisha, Assistant Professor worked as 'Jal Mitras' to save Earth and it's forest and water resources in the celebration of Earth Day held at Rishihood University in association with SARTHI Trust on 22 April 2022.

International Women's day was celebrated on 8th March 2022, in the campus which included dance performances and nukkad natak depicting the importance of education for the girl child and women empowerment. The nukad natak emphasized the role of women in the society and depicted the importance of education for women.

Hindu College of Education organized a one day trip to 'Lotus Temple' and 'Surajkund Crafts Fair' on 25th march, 2022 for the students of B.Ed. and M.Ed students.

File Description	Documents
Paste link for additional information	<a href="http://hcoesonepat.org/hcoe/wp-content/uploads/2022/08/SHIKSHAK-PRATIBIMB-FIRST-EDITION-MAY-2022.pdf">http://hcoesonepat.org/hcoe/wp-content/uploads/2022/08/SHIKSHAK-PRATIBIMB-FIRST-EDITION-MAY-2022.pdf</a>
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

461

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Hindu College of Education encompasses a well maintained lush green campus spread over 4163 sq metres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities. There are 14 well-furnished, well ventilated, spacious classrooms equipped with smart boards with Wi-Fi connectivity and internet access for conducting theory classes. The multipurpose hall and seminar room are regularly used for scholastic and co-scholastic activities in the college. All laboratories are well equipped with state of the art equipment and facilities as per NCTE norms. These labs are utilized for conducting practical classes as per the requirements of the curriculum. Labs are equipped with hardware and software to cater the requirements of curriculum. The entire campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff. Internet facility is available in whole campus including labs, classrooms, library, and offices.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For the all-round development of our students, along with the academics, they are encouraged to participate in sports and culture activities. With a built up area of 2560 sq metre, there is a spacious and well equipped health and physical resource centre where students play indoor games like table tennis, chess, carom etc., and also meditate and practice yoga. Physical education teacher takes care of day to day games and sports activities of the college. Students participate individually and in teams at intercollege level and University level competitions. Sports event competitions are conducted in the campus itself every academic year and the winners are awarded. The outdoor games such as shuttle badminton, throw ball, hand ball, kho-kho etc., are well practiced and played by the students. Students are very much encouraged to participate in the cultural events held in the college like Annual Sports Day, Talent Search Program, Srijan (Annual Intercollege competition hosted by our college) etc., to exhibit their talents. Students are even sent to other colleges for intercollegiate competitions like dancing, acting, singing etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

14

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>



**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

448124

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Our library spanning over an area of 188.84 sq. meters has an excellent knowledge providing facility. The library has the collection of 22160 books, 17 encyclopaedias, 9 journals and reports and Biographies. Library is equipped with 05 Desktops with Wi-Fi with 50 Mbps for fast and seamless access the Internet and e-Resources for the benefit of their academic and research the students and faculty members. The library is automated through TECHLIB7 software. Library automation software is equipped with fully integrated multi-user software on windows environment, developed and implemented by sui-Generis Technologies in our college. It is user friendly, informative and has the features such as powerful search engine which locates the status and location of the books in the library, displays all available books and the borrower status. It is used for issue of book also.

Number of computers for student access (OPAC) - 01

Number of printers for student access- 01

Institutional Repository- Students Project Reports, Dissertations, Previous Years Question Banks, Faculty Publications (manuscript)

Year of Automation - 2012

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>E. None of the above</b>
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
10067	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
60	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. There are 12- smart classrooms, 02-digitally equipped multipurpose and seminar hall and 02-digitally equipped laboratories available in the college. A well-equipped computer lab is also functioning in the college. The students of the college have access to the computer lab. The college building and the library are facilitated with the Wi-Fi connectivity. There is open access of Wi-Fi connectivity to all student and the staff members of the college. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of digital device. Most of the official work is being done with the help of ICT. The college regularly maintains and updates the IT facilities regularly. Computer is formatted and updated on regular basis. Anti-virus software has been installed on the computer systems and laptops which are regularly updated. CCTV's installed in the campus is regularly updated and maintained from time to time. The website <https://www.hcoesonepat.org> is maintained reguarly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>B. 30 - 50MBPS</b>
File Description	Documents
Upload any additional Information	<b>No File Uploaded</b>
Details of available bandwidth of internet connection in the Institution	<b>No File Uploaded</b>
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>	
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>	
<b>14552253</b>	
File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>The institution has committees which are responsible for the procurement and maintenance of the physical, academic and support facilities. The purchase committee is responsible for the procurement of the materials/equipment as requirement from time to time. The infrastructure development committee looks after the maintenance and construction or repairs as and when required. The health and hygiene committee looks after sanitation and hygiene conditions in the entire campus including canteen as well as the washrooms. The sports committee is responsible for up keeping of the equipment and resources in the health and physical resource centre. A stock register of the material/equipment/instruments in all the resource centres is maintained and updated regularly. The laboratories are managed by the teacher in-charges along with the</p>	

lab assistants. The stock register is maintained and regularly updated. Procurement is done every year as per the requirement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

64

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>B. 3 of the above</b>
File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>03</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>03</b>	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>A. All of the above</b>

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

24

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**86**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**NIL**



File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college has student council and student representatives in various committees maintained as per established norms laid by UGC. The student representatives participate in formal meetings called for formulating strategies and their implementation.

**Student Council:** The Student Council comprise of 20 Class Representatives (CRs - one male student and another female student) chosen from each section. The student council work closely with the Principal, faculty and students.

**Anti-Ragging Committee:** Anti-Ragging committee promotes a ragging-free campus. The student representatives in the Anti Ragging committee guide the students seeking admission to fill the anti-ragging form online and keeps a check on ragging on the campus.

**Internal Complaints Committee:** The ICC also has student representatives and is responsible for prevention, prohibition and redressal of women employees and students in the Institution.

Apart from these, students have a representation in Discipline Committee, Cultural Committee, Sports Committee etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution**

**participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

108

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a non - registered Alumni Association which is functional in nature and contributes significantly to the development of the institution. Alumni meet is organised every year. Alumni Meet is a congregation of passed-out students of an institution. The alumni meet is conducted every year to reconnect with the Alumni and celebrate their success and various achievements. The purpose of Alumni Meet is to generate awareness among the students about recent developments in the profession of teaching. The alumni interacts with the faculty and cherish their memories. The alumni also share their experiences of college days and their journey from student to the present day. They serve as a guiding light to the students which aspires them to be the best. The Alumni association offers support services help the students in their placements and internships..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year**

**E. <1Lakhs**

(INR in Lakhs)	
File Description	Documents
Upload any additional information	No File Uploaded
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Vision: To maximize the effort to induce the spirit of professionalism imbued with ethics among prospective teachers to the needs of the prevailing society.</p> <p>Mission: To open up the doors of teacher education in the northern region with a view to provide the very access to teacher education for those to when it was a distant dream.</p> <p>Creating an paradigm in education, leading to learner's empowerment in all spheres of life.</p> <p>The core values of the institute that we emphasize are to develop a cohesive group functioning in the emerging scenario of globalization, privatization and liberalization.</p>	
File Description	Documents
Paste link for additional information	<a href="https://hcoesonepat.org/hcoe/vision-and-mission/">https://hcoesonepat.org/hcoe/vision-and-mission/</a>
Upload any additional information	No File Uploaded
6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.	
<p>Hindu College of Education came into existence in July 1968 runs under the aegis of The Sonipat Hindu Educational and Charitable Society, Sonapat, one of the oldest educational societies in the northern India, working since 1914. The society has a governing body which exercises all the powers that the society is vested with. The institution also has a governing body that meets time to time to decide on various academic, managerial, infrastructure and other aspects of the college. The role of the Principal is to</p>	

provide leadership, direction and co-ordination for academic and administrative work.

For the smooth functioning of the institution various committees have been constituted by the Principal, under the convener ship of one senior staff member being assisted by two staff members and 2-3 students. These committees include Examination Committee, Cultural Committee, Health and Hygiene Committee, School Experience Committee, Grievance - Redressal Committee, Admission Committee, Library Committee etc. The convener organizes meetings from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Hindu College of Education strictly follows the guidelines issued by statutory bodies NCTE, UGC, DGHE, and DCRUST University, SCERT Haryana. The college is always concerned to impart quality education to all the students empowering them to cultivate the right attitude, professional competence and inculcating the professional and ethical values. Norms and guidelines of the UGC were followed while constituting IQAC which governs the various committees framed in the institution. In the beginning of each academic session, the prospective plan of the college is drafted by IQAC consisting of all the stake holders. The Principal is the Chairperson and one senior faculty is the convenor of the IQAC. For the efficient working of the institution, various committees are framed. The Convener of the respective committee along with the committee members are responsible for the work falling under their domain. Principal along with the Conveners are being involved in the process of decision making and its implementation. Academic Calendar is prepared in the beginning of the session which consists of list of pre-planned activities to be conducted by the institution. Extension lectures, Seminars, Workshops, Co-curricular Activities, Examinations etc. are all pre-planned in consultation with the faculty members.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Hindu College of Education is a government aided college and it functions under the direct administrative control of the Directorate General of Higher Education, Haryana. For the efficient functioning of all the colleges under its ambit, the DGHE issues a number of instructions from time to time, prescribing rules, regulations and procedures in dealing with academic, administrative and financial matters. The institution is affiliated to DCRUST, therefore we follow all the rules and policies for examinations, academic schedule etc. laid by them. The Sonipat Hindu Educational and Charitable Society, Sonapat, monitors and governs the institution regarding the finances as well as the recruitment policies and service rules of contractual employees while DGHE governs it for permanent employees. The Sonipat Hindu Educational and Charitable Society, Sonapat, monitors and governs the institution regarding the finances as well as the recruitment policies and service rules of contractual employees and D.El.Ed Faculty while DGHE governs it for permanent employees.

The tasks of planning and supervision of the execution of annual academic plans, co-curricular and extra-curricular activities, are planned by the Principal in consultation with the staff members of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	<b>A. All of the above</b>										
<table border="1"> <thead> <tr> <th data-bbox="86 353 539 421">File Description</th> <th data-bbox="539 353 1445 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 421 539 524">ERP (Enterprise Resource Planning)Document</td> <td data-bbox="539 421 1445 524" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 524 539 591">Screen shots of user inter faces</td> <td data-bbox="539 524 1445 591" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 591 539 658">Any additional information</td> <td data-bbox="539 591 1445 658" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 658 539 837">Details of implementation of e-governance in areas of operation, Administration etc(Data Template)</td> <td data-bbox="539 658 1445 837" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	ERP (Enterprise Resource Planning)Document	<b>No File Uploaded</b>	Screen shots of user inter faces	<b>No File Uploaded</b>	Any additional information	<b>No File Uploaded</b>	Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>	
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Any additional information	<b>No File Uploaded</b>										
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>										
<b>6.3 - Faculty Empowerment Strategies</b>											
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff											
<p>A conducive environment is provided to the employees for their professional growth as an asset that makes the organization a productive place to work. The welfare measures for the faculty and staff members are felicitation medical leaves, Wi-Fi, canteen facility for staff. Faculty members are encouraged to participate in various National and International Workshops, Seminars, Conferences, FDPs etc. organised by various other institutions, universities by granting duty leaves for the same. TA and DA are also provided to attend meeting. Govt. aided staff are also provided facilities as per Govt rules.</p>											
<table border="1"> <thead> <tr> <th data-bbox="86 1442 539 1509">File Description</th> <th data-bbox="539 1442 1445 1509">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1509 539 1612">Paste link for additional information</td> <td data-bbox="539 1509 1445 1612" style="text-align: center;"><b>Nil</b></td> </tr> <tr> <td data-bbox="86 1612 539 1724">Upload any additional information</td> <td data-bbox="539 1612 1445 1724" style="text-align: center;"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Paste link for additional information	<b>Nil</b>	Upload any additional information	<b>No File Uploaded</b>					
File Description	Documents										
Paste link for additional information	<b>Nil</b>										
Upload any additional information	<b>No File Uploaded</b>										
<b>6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year</b>											
<b>6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year</b>											
<b>NIL</b>											

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

An effective Performance Appraisal has assisted in the institution achieving its goals and objectives in an effective manner. The Self-appraisal report duly filled by teaching and non-teaching staff is assessed by the Principal. The management authorities accordingly gives remarks on the Performance Appraisal and same is communicated to the stakeholders through appropriate channels.

The major outcomes that emerges from the review of Performance appraisal is the form of increments in the Salary of Contractual Employees.

For Govt. Aided Employees are benefitted as per Govt. rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial resources of the college are managed in a very effective manner. The primary purpose of internal audit to minimize risks and protect assets, ensure accuracy of records, promote operational efficiency, and encourage adherence to



policies, rules and regulations. Bursar of the college is entrusted with the responsibility of continuous monitoring of the accounts. Internal audit is also done by sister institution Accountant. The Accounts department undertakes and controls all the financial matters. Principal and Purchase committees' conveners are involved in the financial planning of the institution. External Audit is carried out by the authorized Chartered Accountant every financial year. The accounts of the institution are subject to audit on the regular basis by the external qualified accountants appointed by the society and as our institution is Govt. aided, Audit is also done by Govt. officer appointed by Govt..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

**NIL**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The financial resources of the college are managed in a very effective manner. Principal monitors the financial aspects of the institution and renders financial support whenever the different activities and events demand as per Govt. norms. In the beginning of each Academic Session, a pre-planned budget is prepared for all activities as per requirements.

To monitor effective & efficient use of available financial

resources, there is a Purchase Committee which undertakes all the requirements of the institution. Principal and Purchase committee convener discusses the matters regarding the fund required for all such events and other requirements for fulfilling the needs of infrastructural concerns & propose and release the funds according to the priorities and ensures that funds are utilized properly as per Govt. and DCRUST Norms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institution has developed quality assurance mechanisms within the existing academic and administrative system to sustain and enhance the quality of education besides planning and implementing quality initiatives. Our Institution follow on Plan, Do, Check and Act for quality processes. Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes by constantly reviewing the teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals. The following initiatives are undertaken:

1. Improvement in quality of teaching and research by regular inputs.
2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.
3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Norms and guidelines of UGC were followed while constituting IQAC. It consisted of representatives of society & community, faculty & Alumni.

IQAC reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals. The Institute IQAC regularly meets every three months.

The Institute IQAC prepares and evaluates the following reports of:

- (a) Annual Quality Assurance Report (AQAR)
- (b) Performance Appraisal Report of NCTE (PAR-NCTE)
- (c) AISHE
- (d) Stakeholder's feedback
- (e) Action Taken Reports
- (f) DCURST Affiliation Performa
- (g) Monitors all committees of the institution and provides valuable suggestions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Hindu College of Education has taken several measures to enhance safety & security on campuses by constituting Internal Complaints Committee (ICC), & providing security at the gate during the working hours. Glass pane at eye level has been installed on the doors of office. Posters promoting gender equity & sensitization are placed on the Notice Boards and in the corridors. A Suggestion Box is placed outside the Principal's office. Telephone / Mobile numbers of the ICC Convenor and members are made available on the Website. Special lectures are organised, Awareness drives are conducted to promote gender equity and help in sensitization.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>Hindu College of Education adopts segregation of solid waste in which large size dustbins, green for bio degradable and blue for non-degradable, are kept all over the campus for segregated disposal of waste. Dustbins are provided in ladieswashrooms. Dustbins are provided in every classroom for collecting paper waste. Segregated waste is collected by sweeper to dispose off properly to the dumping yards of Municipal Corporation, Sonapat. Biodegradable waste collected in the campus is converted into compost through the compost pit. Waste like plastic, metals, glass, cardboard, newspaper and stationery are systematically collected, segregated and sold to authorize vendors for its recycling. Students are encouraged to use waste paper and newspaper in creative practices during various extracurricular activities and preparation of teaching aids. The use of plastic carry bags, cups and laminated paper plates are prohibited on the campus. Students and staff are advised to bring cloth bags. Biomedical, hazardous and radioactive waste is not produced.</p>	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded
<p><b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b></p>	<p><b>B. Any 3 of the above</b></p>

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any

intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. The institution has been taking several efforts and initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. By celebrating many National and International Days, Events and Festivals the institution aims at bringing tolerance and harmony among the students and staff and other stakeholders. With great fervour the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Lal Bahadur Shastri, Dr.C.V.Raman etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India, as a country, includes individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex. We sensitize the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen.

To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of our community. The institute establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. In M.Ed. curriculum has optional Paper like Values Education, as a small step to inculcate constitutional obligations among the students. The students are inspired by participating in various programs on culture, traditions, values, duties, and



responsibilities by inviting prominent people. Morning Assembly is a regular feature of our college, which helps in building a culture and developing values among our students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates national and international commemorative days and organizes events and festivals in order to develop feeling of Nationalism and Patriotism among students. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our

great National Leaders. The Faculty, staff and students of the institution all come together under one umbrella to celebrate these occasions and spread the message of unity, peace, love and happiness throughout. Celebration of cultural and constitutional festivals is integral part of institute's co-curricular activities. Throughout session different days are celebrated by students with guidance of teachers which help them to know about different cultures and to cognitively imagine India as a nation. The academic calendar is brimming with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals. Republic day, Independence Day, Gandhi Jayanti, Constitution Day, Hindi Diwas, National Science Day etc. are celebrated every year with great enthusiasm and pride.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**I Title: MENTORING OF STUDENTS**

**Objectives of the Practice:** To improve academic performance, prepare for eligibility tests and reduce stress of the students through personal counselling.

**The Context:** For one on one guidance and counselling, a Mentor was assigned to a group of 25 students.

**The Practice:** The mentors encourage the students to participate in co-curricular and extracurricular activities and sports, guide their preparation for tests like CTET, HTET, NET etc.

**Evidence of Success:** Mentorship increased participation in co-

curricular and extracurricular activities, success in CTET, HTET and NET better discipline on campus and developed good relationship between teachers and students.

Problems Encountered and Resources Required: No problems were encountered.

**II Title: UTILIZING EXPERIENCES OF SEASONED PROFESSIONALS**

Objectives: To ensure the completion of syllabus, provide in-depth knowledge to the students and provide guidance and directions from senior experienced faculty.

The Context: The mismatch between the student-teacher ratio was bridged by utilizing the experience of the senior retired faculty who also mentored the faculty members in their professional growth.

The Practice: The resource persons were invited on different days for deliberating on varied topics for students like Epistemological Aspects of Philosophy, Classroom Interaction Analysis etc.

Evidence of Success: There was timely completion of syllabus and better understanding of concept. The faculty was oriented about NEP 2020.

Problems encountered and Resources required: None

File Description	Documents
Best practices in the Institutional website	<a href="http://hcoesonepat.org/hcoe/wp-content/uploads/2022/12/best-practice-detailed.pdf">http://hcoesonepat.org/hcoe/wp-content/uploads/2022/12/best-practice-detailed.pdf</a>
Any other relevant information	Nil

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution strives to produce teachers who are ready for future world of work. They not only become teachers with academic

integrity and competence but also evolve as reflective practitioners. In order to develop in them sense of responsibility and accountability, strict discipline is maintained hence they ought to follow the code of conduct and be regular in their attendance. We groom their personality by providing an interactive and stimulating environment through organization of various student centric activities such as Creative Writing Competition, Poster Presentation, Debate Competition, Speech Competition, Workshops and Seminars. Cultural sensitivity and tolerance is built through the celebrations of different festivals and special days in the campus. Morning assembly is another platform which gives them opportunity to develop spiritually. The curricular transactions that include open ended discussions and thought provoking assignments helps to develop critical thinking in the students. During the school experience program, the students perform peer observations and self-evaluation to analyse their experience.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

The plan of action for the next academic year will involvesimbining among the prospective teachersthe vision of NEP 2020in true word and spirit. For the same, we look out for training ourstudents in utilization of constructive approach in teaching and draftingexperiential learning based lesson plans. We wish to equip our students with integration of technology in teaching-learning hence, we will teach use of different apps and online portals to the prospective teachers. In the research work undertaken by our students, we shall encourage multidisciplinary approach. The faculty will be encouraged to enhance their professional competencies by taking up courses on SWAYAM platform. We plan to develop a portal for the connect with Alumni.